

OFFICE OF THE DEAN & PRINCIPAL
PANDIT RAGHUNATH MURMU MEDICAL COLLEGE & HOSPITAL, BARIPADA
RANGAMATIA, BARIPADA - 757107, DISTRICT-MAYURBHANJ, ODISHA
Telephone: 06792-240401, E-mail: officeprmmch@gmail.com

No. 164 / PRMMCH Date: 21 / 01 / 2021

QUOTATION CALL NOTICE FOR COLLEGE CAFETERIA

Sealed quotations are invited from experienced contractors/caterers having experience of running a mess or a canteen of more than 100 persons in renowned institution or public places for running the staff canteen in PRMMCH, Rangamatia, Baripada. The contractor / caterer must supply morning tea, breakfast, launch, afternoon snacks & tea and dinner.

Application form and terms and conditions can be downloaded from college website <https://prmmch.nic.in/> or can be collected directly from the office of the undersigned from dt. 18/01/2021 to dt 17/02/2021. The Application form must reach the office of the undersigned by the last date i.e dt.17/02/2021 (05:00PM) only by post. The bidders or their authorized representatives must remain present during opening of the quotation i.e on dt 18/02/2021 at 4 P.M. at the office of the undersigned.

The bidder/caterer has to submit a DD of Rs 100/- (non-refundable) towards application fee in favour of Dean & Principal, PRMMCH, Baripada, payable at SBI Medical college campus Branch. Successful bidder has to deposit a security deposit of Rs. 50,000 (in figure) Fifty Thousand (in words) only by way of DD in favor of **Dean & Principal PRMMCH, Baripada, payable at SBI Medical college campus Branch** which is refundable after completion of contract period. The contract period is 1 (one) year which is renewable under same terms and conditions if agreed by both the parties.

TERMS AND CONDITIONS

1. The selected caterer has to pay a monthly floor rent of Rs. 8036/- without electricity bill. The caterer has to pay the electricity bill separately by the unit shown on the meter installed separately for the canteen @ flat rate of Rs7.10 per unit. The water shall be provided free.
2. The rent (floor+electricity) should be paid within the first week of every month.
3. Caterer should have his own gas supply and utensils.
4. The caterer shall supply morning tea/coffee, breakfast, lunch and dinner, evening snacks such as Samosa, vegetable cutlet, Kachodi, Dahi vada, vada etc should be provided with good quality at a reasonable price.
5. Tea/ coffee should be ideally available by vending machine which should be cleaned periodically.
6. Non - veg items should be provided at-least once in a week.
7. Caterers should serve in clean plates and they should wear uniforms. They should also wear ID cards given by the undersigned. They should pay an amount of Rs 100 towards ID card.
8. Caterer shall not sub -let or assigned his work to any other party.
9. Rates and agreement period of contract shall be one year and can be extended under same terms and conditions by the consent of both parties.
10. Either party can terminate contract by giving one month advance notice.
11. Authenticate residence certificate of the caterers and proof of experience should be provided along with the quotation.
12. For overnight stay of caterer in college campus area must be obtained from the undersigned with written undertaking of no mischief or no misconduct by the caterer.
13. In case of special occasion, closing of the canteen should be informed to the office one day in advance.
14. Money shall be collected by the manager of caterer. College authority shall not be held responsible for any such activity for money collection.
15. Caterer shall pay salary to his/her employee as per labour law and college authorities shall not be a part of it.
16. The caterer should not engage child labour (i.e. person less than 14 years of age).

17. The caterer shall vacate the leased premises and hand over all fixtures, furniture etc. which are medical college property in good condition, at the termination of the contract.
18. Caterer must be careful enough not to break or damage PWD or Electric fittings/installations.
19. Caterer or his members must not have a criminal record and caterer has to provide an affidavit of Rs. 10/- stamp paper mentioning this proof.
20. Alcohol, Gutkha/tobacco, smoking or any such banned drugs and items are strictly prohibited inside the college campus during the contract period.
21. Caterer should ensure that none of his staff suffer from any type of communicable diseases. Medical certificate to this effect must be provided to the undersigned.
22. The selected firm will enter the agreement with non judicial stamp paper of Rs 20/- with Dean , PRMMCH for catering for a period of 1(one) year from the date of signing the agreement.
23. Good quality ingredients (quality oil, masala, fresh vegetables, flour etc.) should be used.
24. Deviation of any of the above terms and conditions may lead to a fine to the caterer which will be decided by the college authorities.
25. The Proprietor must not be a financial defaulter at any Govt. institutions/ office etc.
26. Decision of the college authorities in selection of caterer is final.


21/1/24
Dean & Principal
PRMMCH, Baripada

Memo No. 165 Dt. 21. 01. 2024

Copy to Notice Board PRMMCH, Baripada / DI & PRO, Mayurbhanj, Baripada / Superintendent, PRMMCH, Baripada for information and wide publication, They are requested that the quotation notice may be displayed in their respective Notice Board.


21/1/24
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PRMMCH, Baripada

Enclosure – Annexure A (Application form)

ANNEXURE -A
APPLICATION FORM FOR CANTEEN TENDER - 2021
PRM MEDICAL COLLEGE, BARIPADA

1. Name of the Caterer – _____
2. Name of the Agency/ Company/ Firm: _____
3. Present address of the bidder
(Attach Xerox copy address proof in form of Electricity bill/phone bill) –

4. Permanent address of the bidder (Attach Xerox copy of address proof in form of Aadhar card /Electricity bill/ phone bill) – _____

5. Experience certificate (attach xerox copy)–
6. GST regd. No. (attach xerox copy)–
7. Aadhar Card No. (attach xerox copy) –
8. PAN No. (attach xerox copy) –
9. Food license (recent) (attach xerox copy) –
10. Photo ID proof of the caterer (attach xerox copy) –
11. DD Enclosed:
 - a) EMD Rs _____ DD No. _____ Date. _____
 - b) Tender Paper Rs _____ DD No. _____ Date. _____(Non – refundable)
12. Item wise Food chart with rate. (Sample given below.)

Sl. No.	Name of the Items (Mention all the items that will be supplied by you)	Quoted Price
1		
2		

(This is a sample format to be filled by the caterer. You have to prepare a separate table and attach it with this application form.)

Signature
of the applicant