


**OFFICE OF THE DEAN & PRINCIPAL**  
**PANDIT RAGHUNATH MURMU MEDICAL COLLEGE & HOSPITAL, BARIPADA**  
**RANGAMATIA, BARIPADA - 757107, DISTRICT-MAYURBHANJ, ODISHA**  
**Telephone: 06792-240401, E-mail: officeprmmch@gmail.com**  
**Letter No. 504 / PRMMCH Date: 24 / 02 / 2021**

**QUOTATION CALL NOTICE FOR HIRING OF ONE PRIVATE VEHICLE**

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators for providing 1(One) no. of Tiago / Bolt / Celerio (petrol) class vehicle of a maximum hire charges per month excluding taxes of Rs 20,000/- as per the OM No. 30464/F dt. 06.09.2019 of Govt. of Odisha Finance Department for official use of Dean & Principal, PRMMCH, Rangamatia, Baripada on monthly rent basis: The sealed quotations should be addressed to Dean & Principal, PRM Medical College, Rangamatia, Baripada superscribing "Quotation for Hiring of Vehicle".

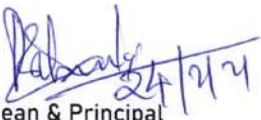
1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well-behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- (Rupees Five thousand) only for each vehicle shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of Dean & Principal, PRMMCH, Baripada, payable at SBI Medical college campus Branch and submitted along with the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders without interest.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
6. The Vehicle must achieve a fuel efficiency of 17 (seventeen Kms per litre).
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (kms covered per litre) and name of driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).

8. The Quotation completed in all respect should reach the office of the Dean & Principal, PRMMCH, Rangamatia, Baripada only by Registered post/ Speed post on or before dated 17.03.2021 by 05:00 P.M. and shall be opened on dated 18.03.2021 at 04:00 P.M. in the office of the Dean & Principal, PRMMCH, Rangamatia, Baripada in the presence of the bidders or their authorised representatives.
9. The application form of quotation containing General Bid Information & Terms and conditions for hiring of vehicles etc. can be obtained from our college website <https://prmmch.nic.in> or can be collected directly from the office of the undersigned from dt. 24.02.2021 to dt.17.03.2021. The applicant shall furnish a demand draft for an amount of Rs. 100/- (non-refundable) in favor of Dean & Principal, PRMMCH, Baripada, payable at Baripada towards the cost of application fees along-with the application.

  
24/2/21  
Dean & Principal  
PRMMCH, Baripada

Memo No. 505 Dt. 24.02.2021

Copy to Notice Board PRMMCH, Baripada / DI & PRO, Mayurbhanj, Baripada / All district level offices for information and wide publication, Notice board Taxi stand Baripada. They are requested that the quotation notice may be displayed in their respective Notice Board.

  
24/2/21  
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## ANNEXURE - 1

### TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration certificate, Insurance certificate, Fitness certificate, valid Contract Carriage permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear box & differential coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the-salary of the driver shall be borne by the owner repair and maintenance charges and other operating cost including taxes (except service tax on hire charges) would be borne by the Service Provider/Owner.
4. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder with written permission.
5. In case of the vehicle do not report regularly in time, the authority will be at liberty to reject the agreement and may engage vehicle from other source. Every day he has to maintain the running status of the vehicle in Log book.
6. The owner of the vehicle may be outside of Baripada Municipality Area. But the Driver must be within the Municipality Area of Baripada who seems to be custodian of the vehicle. The driver must be ready to attend the exigencies as when required. The Log

Book must not be tampered, if detected shall liable the owner to withdraw the vehicle suo motto. The driver must not be addicted to narcotics.

7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charge and reimbursements towards cost of petrol (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within 15(fifteen)days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3(three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory ,the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Dean & Principal, Rangamatia, Baripada shall forfeit the entire amount of security deposit.

  
24/2/24  
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CHECK LIST FOR SUBMISSION OF DOCUMENTS

1. Filled in Annexure-II
2. Xerox copy of the registration Certificate
3. Xerox copy of the Fitness Certificate validity
4. Xerox copy of Permit validity
5. Xerox copy of Insurance validity
6. Xerox copy of GST regd.
7. Bank draft amounting to Rs.100/- for each vehicle addressed to the Dean & Principal, PRMMCH, Rangamatia, Baripada for cost of tender paper.
8. Bank draft amounting to Rs. 5000/- addressed to the Dean & Principal, PRMMCH, Rangamatia, Baripada towards security deposit.

